

## **FORMS**

- Please fill out the **SCHOOL CONTROL SHEET** carefully with correct year levels and spelling of student names. This is very important for Gallery display, judging and especially Award Certificate Winners. A Sample School Control sheet is on the website.
- Each individual entry requires an entry form and one line on the School Control Sheet.
- **COMPLETED STUDENT ENTRY FORMS** must be photocopied and attached to each art work as the label.
- **LABELS** are to be attached to the back, (bottom left) of each art piece.
- **FEES-** \$5.00 per single entry.  
Multiple individual works on the same theme will attract individual entry fees (maximum of 9 pieces).  
Art Project \$10.00
- **ARTIST STATEMENTS** are encouraged. These will be kept and displayed with winning entries. Please encourage each student or group of students to write an artist statement.  
Artist statements are **ESSENTIAL** for Object of Interest and the Recycle works.

## **CONTACTS**

- Your direct phone number is preferable. If we only have your school phone number there is often a time delay in relaying messages with school administration.

## **HANGING/ DISPLAYING**

- When choosing your method of display, consider variety; (especially 3 D or group entries).
- Please ensure **YOU** make arrangements to display art works which **ARE NOT** wall mounted.
- Hanging art works must be securely fitted with cord or wire ready to hang on walls. The gallery volunteers will hang all wall mounted art works.